



FREEPORT AREA SCHOOL DISTRICT
Freeport, Pennsylvania

BOARD OF SCHOOL DIRECTORS
REGULAR MEETING AGENDA

Wednesday, June 14, 2023, at 7:30 pm

1. CALL TO ORDER BY THE BOARD PRESIDENT

a. Roll Call:

| | |
|-------------------------|---------------------|
| Melanie K. Bollinger | Christine F. Davies |
| John K. Haven | Michael J. Huth |
| Frank C. Prazenica, Jr. | Gary L. Risch, Jr. |
| Gregory Selinger | Adam M. Toncini |
| Melanie A. Zembrzusi | |

b. Pledge of Allegiance

c. Welcome to the Public

Meeting participants are reminded to please silence their mobile devices.

Public Comment

Comments from the public on any agenda items will be presented at this time under the direction of the Board President. Board Policy No. 903 provides that individual public comment shall not exceed five (5) minutes and the portion of the meeting during which the public is invited to speak shall not exceed 30 minutes. Completed Public Participation forms will be collected as required by Policy 903.

Attachment

2. REPORTS

- | | |
|--|--------------|
| a. Minutes of the Special Meeting held on May 3, 2023 | <u>Tab A</u> |
| b. Minutes of the Regular Meeting held on May 10, 2023 | <u>Tab B</u> |
| c. Secretary's Meeting Report | <u>Tab C</u> |
| d. Administration Report | |

Attachment

- e. President's Report
- f. Lenape Technical School Report
- g. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report
- h. Committees Report
- i. Legislative Report
- j. Freeport Area School District Foundation Report

3. **PERSONNEL**

- a. Action on accepting the resignation of Lauren R. Alcorn, Educational Assistant, effective May 25, 2023. [Tab D](#)
- b. Action on accepting the resignation of Rebecca J. Abel, Educational Assistant, effective May 25, 2023. [Tab E](#)
- c. Action on approving the employment of the individuals listed on the attachment as Professional Learning Mentors for the 2023-2024 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. [Tab F](#)
- d. Action on approving the employment of the individuals listed on the attachment as Substitute Custodians, from June 12, 2023, through August 18, 2023, at the rates provided on the attachment. [Tab G](#)
- e. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's Athletics Programs during the 2023-2024 school year, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements. [Tab H](#)
- f. Action on directing Administration to post and solicit applications for an additional Grade 2 Teacher position at Buffalo Elementary School.
[READ IN ITEM]

*Attachment***4. CURRICULUM AND TECHNOLOGY**

- a. Action on approving the attached student handbooks/codes of conduct for the 2023-2024 school year. [Tab I](#)
- b. Action on approving the attached assessment schedule for the 2023-2024 school year. [Tab J](#)

5. ATHLETICS AND ACTIVITIES

- a. Action on approving the request of Jennifer A. Dell, South Buffalo Elementary School Play Director, for approval of the 2023-2024 South Buffalo Elementary School student production of:
 - a play: *The Enchanted Bookshop*[Tab K](#)
- b. Action on approving the request of Robert W. Harris, Buffalo Elementary School Musical Director, for approval of the 2023-2024 Buffalo Elementary School student production of:
 - a musical: *Peter Pan, Jr.*[Tab L](#)
- c. Action on approving a performance by the District's Marching Band at Kennywood Park in West Mifflin, Pennsylvania, on August 7, 2023.
- d. Action on approving the participation of Donald W. Dell, Jr., Special Services Coordinator, in the 2023 Pennsylvania Community of Practice Transition Conference to be held on August 9 and August 10, 2023, in State College, Pennsylvania, as described on the attachment, at a cost to the District of \$656.85. [Tab M](#)

Attachment

- e. Action on approving the participation of High School students in the Foundation Cross Country Invitational to be held on September 23 and September 24, 2023, in Hershey, Pennsylvania, as described on the attachment, at no cost to the District.

Tab N

6. POLICY

- a. Action on approving the adoption of the attached revised School Board Policy No. 137 (Home Education Programs).
- b. Action on approving the adoption of the attached revised School Board Policy No. 137.1 (Extracurricular Participation by Home Education Students).
- c. Action on approving the adoption of the attached revised School Board Policy No. 137.2 (Participation in Cocurricular Activities and Academic Courses by Home Education Students).
- d. Action on approving the final adoption of the attached new School Board Policy No. 137.3 (Participation in Career and Technical Education Programs by Home Education Students).
- e. Action on approving the tentative adoption of the attached new School Board Policy No. 830.1 (Security of Computerized Personal Information – Breach Notification).

Tab OTab PTab QTab RTab S

7. OTHER BUSINESS

- a. Action on appointing the firm of Tucker Arensberg, P.C. as school board solicitor for the 2023-2024 school year as per the firm's attached proposal dated May 25, 2023.

Tab T

Attachment

- b. Action on approving the election of Todd Luke as the Lenape Joint Operating Committee and Armstrong County Area Vocational-Technical School Board Treasurer for a one (1) year term expiring on June 30, 2024. Tab U
- c. Action on approving the appointment of Children's Community Pediatrics as elementary and secondary school physicians for the 2023-2024 school year at an annual rate of \$5,000. Tab V
- d. Action on approving the appointment of Adam Associates as school district dentists for the 2023-2024 school year at an annual rate of \$150, plus the cost of supplies not to exceed \$100. Tab W
- e. Action on approving the attached Agreement with Buffalo Township for police officer traffic control services to be provided during the 2023-2024 school year, at an hourly rate per officer of \$100. Tab X
- f. Action on approving the attached Memorandum of Understanding with the Buffalo Township Police Department for school years 2023-2024 and 2024-2025. Tab Y
- g. Action on approving the attached Memorandum of Understanding with the South Buffalo Township Police Department for school years 2023-2024 and 2024-2025. Tab Z
- h. Action on approving the attached Agreement with Armstrong Indiana (ARIN) Intermediate Unit 28 for Licensed Professional Counselor services to be provided during the 2023-2024 school year, at a cost to the District not to exceed \$80,000. Tab AA
- i. Action on approving the attached Mutual Aid Memorandum of Understanding for Emergency Management with the other districts and vocational technical schools in Armstrong and Indiana counties. Tab BB

Attachment

- j. Action on approving the attached Services Agreement with The Day School in Pittsburgh (The Day School at The Children's Institute) for educational services to be provided to resident students whose IEPs provide for alternative educational placements, for a term from July 1, 2023, through [June 30, 2024](#), with fees as provided on Exhibit A to the Agreement. [Tab CC](#)
- k. Action on approving the attached Agreement with Merakey Pennsylvania for educational services which may be provided to resident students from August 1, 2023, through July 31, 2024, in accordance with the students' IEPs, with costs to the District as provided on Exhibit A to the Agreement. [Tab DD](#)
- l. Action on approving the attached Clinical Support Tuition Service Agreement with Pittsburgh Behavioral Services, Inc., for services to be provided to a resident student in accordance with the student's IEP during the 2023-2024 school year, at a cost to the District of \$23,110. [Tab EE](#)
- m. [Action on approving the attached Addendum #6 to the Contractual Agreement with Pressley Ridge for Special Education Services to be provided during the 2023-2024 school year at a rate of \\$27,300 per semester and \\$5,300 for extended school year services, with any one-on-one aid services to be provided at an additional rate of \\$21,625 per semester and \\$4,325 during an extended school year.](#) [Tab FF](#)
- n. Action on approving the attached proposal and Master Terms and Conditions agreement with Active Internet Technologies, LLC, d/b/a Finalsite, for website hosting and maintenance services to be provided from July 1, 2023, through June 30, 2026, at a cost of \$3,900 for 2023-2024, \$4,200 for 2024-2025, and \$4,500 for 2025-2026. [Tab GG](#)
- o. Action on accepting the attached proposal from School Health Corporation, for automated external defibrillator (AED) service, maintenance, and inspection services, from July 1, 2023, to June 30, 2024, at a cost of \$2,640. [Tab HH](#)

Attachment

- p. Action on accepting the attached proposal from James D. Miller & Sons for masonry repairs to the Buffalo Elementary School, at a cost of \$13,610. [Tab II](#)
- q. [Action on accepting the attached proposal from Butler Stone Craft, Inc., for the purchase and delivery of materials for masonry repairs to Buffalo Elementary School, at a cost of \\$10,154.62](#) [Tab JJ](#)
- r. Action on accepting the attached proposal from Pittsburgh Painting Corp. for painting the Maintenance Building, at a cost of \$14,300. [Tab KK](#)
- s. Action on accepting the attached proposal from GreenCore LLC for installation of a metal roof on the District's salt bin, at a cost of \$12,892.02. [Tab LL](#)
[TABLED]
- t. [Action on accepting the DonorsChoose.org donation for the Buffalo Elementary School Project: "Stupendous Special Education" described on the attachment \(Total Project Cost \\$131.50\).](#) [Tab MM](#)
- u. [Action on accepting the DonorsChoose.org donation for the Freeport Area Middle School: "Make Learning Fun" described on the attachment \(Total Project Cost \\$384.74\).](#) [Tab NN](#)
- v. Action on approving the terms and conditions in the attached proposal from Tech Defenders for the purchase/buyback of 1400 used Chromebooks at a minimum payout to the District of \$14,248. [FYI](#)
[READ IN]

*Attachment***8. FINANCE**Finance Report[Tab OO](#)

- a. Action on approving the May financial reports as listed: [Tab PP](#)

General Fund Reports
 Capital Projects Fund Reports
 Debt Service Fund Reports
 Food Service Fund Reports
 Athletics Reports
 Slivan Scholarship Fund Report
 Student Activity Fund Reports
 Investment Report
 Treasurer's Report

- b. Action on approving May payments in the amount of \$1,958,309.22 as listed: [Tab QQ](#)

| | |
|--------------------------------|----------------|
| General Fund Payments | \$1,774,082.07 |
| Athletic Payments | \$2,320.00 |
| Capital Projects Fund Payments | \$59,640.46 |
| Debt Service Fund Payments | \$71,162.14 |
| Food Service Fund Payments | \$51,104.55 |

- c. Action on approving the attached list of budgetary transfers. [Tab RR](#)

- d. Action on authorizing the Director of Finance and Operations to make final year-end 2022-2023 budgetary transfers, which will be reported to the Board for approval in September 2023, as recommended by the state auditor.

- e. Action on approving the student activity accounts listed on the attachment for the 2023-2024 school year. [Tab SS](#)

- f. Action on awarding property and casualty insurance coverage for the 2023-2024 school year to Utica Mutual Insurance Company for the premium amount of **\$74,398**, through Arthur J. Gallagher & Co. [Tab TT](#)

- Attachment*
- g. Action on awarding workmen's compensation insurance coverage for the 2023-2024 school year to Encova Insurance for the premium amount of \$61,755, through Arthur J. Gallagher & Co. Tab RR
- h. Action on awarding environmental liability insurance coverage for the 2023-2024 school year to Ironshore Specialty Insurance Co. for the premium amount of \$13,033, through Arthur J. Gallagher & Co. Tab RR
- i. Action on awarding umbrella liability insurance coverage for the 2023-2024 school year to Utica/Graphic Arts Mutual Insurance Company for the premium amount of \$10,861, through Arthur J. Gallagher & Co. Tab RR
- j. Action on awarding auto liability insurance coverage for the 2023-2024 school year to Utica Mutual Insurance Company for the premium amount of \$3,495, through Arthur J. Gallagher & Co. Tab RR
- k. Action on adopting the proposed Final Budget of the School District for the 2023-2024 fiscal year on form PDE-2028 as presented to the School Board as a Final Budget for the School District General Fund in the amount of \$37,314,528 (3.00% and 69.02 mills for Armstrong County and 2.85% and 170.30 mills for Butler County). Tab UU
- l. Action on approving the attached Annual Tax Levy Resolution providing for the levy of taxes for school purposes for the school year beginning July 1, 2023, subject to the provisions of the Local Tax Collection Law and in accordance with the tax rates approved on Form PDE-2028. Tab VV
- m. Action on authorizing a homestead and farmstead real estate tax assessment exclusion for the school year beginning July 1, 2023, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), in accordance with the attached resolution and the tax rates approved on Form PDE-2028. Tab WW

Attachment

- n. Action on awarding liability insurance coverage for the 2023-2024 school year to Travelers Insurance Company, through Arthur J. Gallagher & Co., for the premium amount of \$13,881.
[READ IN]

9. NEXT MEETINGS

Special Meeting / Committee Meeting

– Wednesday, August 2, 2023, at 7:30 pm

Regular Meeting

– Wednesday, August 9, 2023, at 7:30 pm

Concerns or Comments from Board Members

Concerns or Comments from the Public

Comments from the public on any non-agenda items will be presented at this time under the direction of the Board President. Completed Public Participation forms will be collected as required by Board Policy 903.

10. ADJOURNMENT